

Cople Parish Council

Training Policy

1. Introduction

Cople Parish Council is committed to ensuring its Clerk and Councillors are trained and kept up to date with new legislation. A budget is allocated for the provision of training on an annual basis.

2. Training for the Clerk includes:

Clerks training will be identified by the Clerk during the annual appraisal meeting with the Chairman.

The Council pay an annual subscription for the Clerk to the Society of Local Council Clerks (SLCC) and the Clerk should endeavour to attend all training relevant to their office whenever possible. This training will be paid for by the council.

3. Training for Councillors includes:

- BATPC New Councillor Training
- BATPC Chairmanship Skills (as required)

Training requirements for Councillors may be identified by the Clerk and brought to the attention of the Parish Council at meetings or via email.

The Council pay an annual subscription to the Bedfordshire Association of Town and Councils (BATPC) to enable the Clerk and Councillors to take advantage of their training courses. This training will be paid for by the council.

Adopted on: 20th July 2026