

Action Plan

Cople Parish Council aims to identify how its community can be best served by setting out an action plan for the financial year in order to ensure that council tax payers receive good value for money.

What	Action to be taken	When	Comments/ Updates
Planning applications	Consider and respond to planning applications	As required	
Bedford Borough Council Consultations	Respond to all relevant consultations	As required	
Continue to engage with residents and the local community by giving regular updates in the village magazine	Councillor to prepare updates after each meeting	Bi-monthly	
Maintain up-to-date website	Clerk	Regular intervals	
Maintain up-to-date Asset Register	Clerk	Updated as necessary	
Maintaining Noticeboards	Navin Sankersingh/Clerk	As required	
Defibrillator Checks	David Small	Weekly	
Maintain good relations with outside bodies/businesses	Cople Village Trust/ School/Church /Sports and Social Club	Ongoing and invitation to Annual Parish Meeting	
Clerk's appraisal/development review	Chair to carry out review to ascertain training needs	To be scheduled	
Neighbourhood Plan	Support Neighbourhood Plan Steering Group	Updates from the Group at Parish Council meetings	
Millennium Wood maintenance	To maintain in accordance with the Management Plan	Ongoing	
Carry out regular grass cutting of areas within the 30mph zone	Contractor	Apr/Oct	
Street Light Maintenance	Contractor	As required	

Maintaining street furniture including bus shelters	Clerk and Councillors to monitor	Ongoing	
Report Highways Issues	Clerk	As required	Councillors to pass on regular items for reporting to BBC
Church grounds maintenance	Continue to carry out regular maintenance to the church wall and grounds	As required	
Church Parking Area	Tidy/weed/sweep 3 times per year	Spring/ Summer/Autumn	
Church Trees	Carry out Maintenance	As required	
Traffic Calming Measures	Speed Watch	Ongoing	
Vehicle Activated Sign	Maintenance	Annually	
Village walk	Walk around the village to assess any maintenance needs	To be scheduled	
Remembrance Day	Street column poppies	Poppies put up by Parish Councillors	
Christmas light switch on	PC to organise the switch on of the Christmas street lights as part of a wider community Christmas event.	Annual event	
Litter pick	Community litter pick	Twice a year	