Receipts and Payments. Bank balances and Reconciliation

Unreconciled Payments	**Detail**	**Cost**
HMRC	Oct PAYE	
Anne Papé	Clerk's Oct salary	
Blue Parrot	Payroll service	£18.00
Cloud Next	Website Premium Hosting	£119.98
Total		

Unreconciled Receipts	**Detail**	
Resident	Christmas street lighting donation	£195.00
Resident	Christmas street lighting donation	£195.00
Ward funding	Christmas street lighting donation x 3	£585.00
Total		

Reconciled Receipts	**Detail**	
Resident	Christmas light donation	£195.00
Bedford Borough Council	Precept	£11,209.50
Total		£2064.41

Reconciled Payments	**Detail**	**Total**
SSE	Electricity Mar 23 – Oct 23	£ 1389.03
Total		£1389.03

New Payments	Detail	Total
Cople Village Trust	Room hire – Community event	£18.00
Bedford Borough Council	PC election costs recharge	£45.73
AR Worboys Ltd	Grass cutting 18.09.23, 16.10.23, 17.10.23, 30.10.23	£1366.2
Andy Muskett Ltd	Annual street lighting maintenance Jul 2023-Sept 2023	£129.60
Andy Muskett Ltd	Christmas street lights x 8 (Note – revised quotation for 9 lights to be requested and payment made)	£1872.00
HMRC	PAYE/NI Nov 2023	
Anne Papé	Clerk salary Nov 2023	
BATPC	Chair training	£45.00
Peter James	Village maintenance	£100.00
SLCC	Clerk SLCC membership	£139.00
Anne Papé	Reimbursement	£22.80
BATPC	Chairmanship training	£45.00
BATPC	New Councillor training	£35.00

Bank Account Reconciliation

Cashbook Savings Account 03/04/2023	9,961.71
Cashbook NS&I Account 01/01/2023	11,890.81
Cashbook current account 12/11/2023	£15,737.06
Cashbook balance as at 12/11/2023	**£37,589.58**

Bank Account Balances

Savings Account 03/04/2023	9,961.71
NS&I Account 01/01/2023	11,890.81
Current Account 01/11/2023	**16,378.97**
Bank account balances as at 01/11/2023	**£38,231.49**

Outstanding receipts	£0.00
Outstanding payments	£641.91
Total	**£37,589.58**

Appendix 3 -Budget setting

	2023-2024 Agreed Budget	Actual 2023-2024 Apr 23 - Oct 23	Estimated 2023-2024 Nov - Mar	Total 2023-2024	% of budget	2024-2025 Budget as Proposed	2024-2025 Agreed Budget	Notes
	2023-2024 Agreed Budget	Actual 2023-2024 Apr 23 - Oct 23	Estimated 2023-2024 Nov - Mar	Total 2023-2024	% of budget	2024-2025 Budget as Proposed	2024-2025 Agreed Budget	Notes
Payments								
Clerk's Salary	6500.00	2909.59	1459.85	4369.44	67.22%	3500.00	3500.00	National increase included
PAYE	0.00	595.12	1459.80	2054.92		3500.00	3500.00	Estimate of PAYE
Payroll provision	100.00	54.00	54.00	108.00	108.00%	100.00	100.00	
Administration/Clerks Expenses	535.00	6.00	0.00	6.00	1.12%	450.00	450.00	
Stationery	200.00	43.87	100.00	143.87	71.94%	200.00	200.00	
Training	375.00	65.00	100.00	165.00	44.00%	550.00	550.00	Increase for new Councillors and CILCA fees
Subscriptions	350.00	179.00	146.00	325.00	92.86%	385.00	385.00	Increase for SLCC membership
Data protection	40.00	0.00	40.00	40.00	100.00%	40.00	40.00	
Hall Hire	135.00	107.75	54.00	161.75	119.81%	140.00	140.00	Budgeted for 7 meetings
Neighbourhood Planning	250.00	4076.90	0.00	4076.90	1630.76%	250.00	250.00	£98.77 estimated for printing costs
Copie Village Trust donation	1000.00	0.00	1000.00	1000.00	100.00%	1000.00	1000.00	
Church	1756.00	1105.00	749.50	1854.50	105.61%	1990.00	1990.00	12 cuts, 1 x wildflower area (£1540), 2 x hedge cuts (£250) £200 to build up a contingency for tree works in the graveyard. Contract is up for renewal
CIL	0.00	3,534.80	0.00	3534.80		0.00	0.00	
Street lights - Electricity	3000.00	1721.60	1000.00	2721.60	90.72%	2500.00	2500.00	Reduced due to 2 year contracted entered into with SSE in Mar 23.
Street lights - Maintenance	1028.00	108.00	1367.50	1475.50	143.53%	1770.50	1770.50	Street light inspection carried out in 2020/2021. £392.50 per year for 4 years to cover cost of 2 new street lights. £66 per year to cover cost of street light inspection next due in 2026. £472 for maintenance. Christmas lights 40 x 21 annual cost = £840
Village Maintenance	450.00	377.50	100.00	477.50	106.11%	450.00	450.00	A603/Ch.Parking x 3/ Salt Bin/defib maintenance
Ward fund	0.00	0.00	780.00	780.00		0.00	0.00	
Donations/S137	150.00	359.00	0.00	359.00	239.33%	150.00	150.00	£9.93 per elector
Legal/Audit Fees	380.00	305.00	0.00	305.00	80.26%	380.00	380.00	
Annual Insurance	800.00	826.59	0.00	826.59	103.32%	860.00	860.00	3 years agreed. Renewal June 2025
Street Furniture: (Litter/Dog Bins/Noticeboards/ Benches/Bus Shelters)	300.00	0.00	300.00	300.00	100.00%	300.00	300.00	RBLI signs approx. £60.00
Signage	555.00	0.00	555.00	555.00	100.00%	565.00	565.00	
Hedge Cutting Expenses	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	No longer required
Church wall maintenance	300.00		300.00			300.00	300.00	Fund to be built up for church wall maintenance

	2023-2024 Agreed Budget	Actual 2023-2024 Apr 23 - Oct 23	Estimated 2023-2024 Nov - Mar	Total 2023-2024	% of budget	2024-2025 Budget as Proposed	2024-2025 Agreed Budget	Notes
Grass cutting	2,500.00	1,692.50	808.00	2500.50	100.02%	2500.00	2500.00	12 x £180 all areas 3 x £100 supplementary. Contract is up for renewal
Copie Wood	1,650.00	110.50	1,410.50	1521.00	92.18%	1675.00	1675.00	2- 3 x cuts to the rides @ £125ea (£375). 3 x visits from Warners for maintenance approx £400 each (£1200) and £100 contingency. Contract is up for renewal
VAT	0.00	1543.77	0.00	1543.77		0.00	0.00	
Elections	150.00	0.00	45.73	45.73		50.00	50.00	
Tree survey	208.00	0.00	208.00	208.00	100.00%	420.00	420.00	Survey every 3 years. Estimate £625. Next due 2024. £208 in reserve
Website	330.00	209.99	120.00	329.99	100.00%	330.00	330.00	£100 hosting, £100 annual support, £90 .gov.uk biennial charge due 2023
Events						1000.00	1000.00	New budget line
Total Payments	**23042.00**	**19931.48**	**12157.88**	32089.36	139.26%	**25355.50**	**25355.50**	25356

Band D property 2022/2023	£63.94

Proposed increase
Proposed decrease

Precept 2023/2024	£22,419.00
Band D property 2023/2024	£69.85

Proposed precept 2024/2025	£24,803.00
% increase in precept	10.63
Increase in precept	£2,384.00
Band D property (2023/2024 tax base)	£77.28
% increase Band D property	10.64
Increase Band D property	£7.43

	2023-2024 Agreed Budget	Actual 2023-2024 Apr 23 - Oct 23	Estimated 2023-2024 Nov - Mar	Total 2023-2024	% of budget	2024-2025 Budget as Proposed	2024-2025 Agreed Budget	Notes
Receipts								
Precept	22419	22,419.00	0	22419	100.00%	24803.00	24803.00	Increase of £2384
CIL	0	0.00		0				
Grass Cutting	528	0.00	528.00	528	100.00%	528.00	528.00	
Other Credits	0	2,259.41	975.00	3234.41				
Neighbourhood Plan grant	0	0.00		0				
Bank/Investment Interest	95	21.70	11.00	32.7	34.42%	25.00	25.00	
Total Receipts	**23042**	**24700.11**	**1514**	**26214.11**	**113.77%**	**25356.00**	**25356.00**	